



**RECRUITMENT AND EXAMINATION ANNOUNCEMENT**  
**\*\*\*POSITION SPECIFIC & SELECTIVE QUALIFICATIONS RECRUITMENT\*\*\***

***RAIL SAFETY OVERSIGHT SPECIALIST***  
***(ADMINISTRATOR IV-2589)***

***SALARY: \$48,398 - \$77,701***  
***CLOSING DATE: March 11, 2010***

The Maryland Department of Transportation's (MDOT) Office of the Secretary, is seeking to fill a position of Rail Safety Oversight Specialist. The employee will be responsible for managing the operational functions and compliance objectives of the MDOT Rail Safety and Security Oversight duties for the Washington Metropolitan Area Transit Authority's (WMATA) Metro or the Maryland Transit Administration's (MTA) Light Rail and Metro. This involves ensuring compliance with all regulatory requirements, including 49 Code of Federal Regulations, part 659; Rail Fixed Guideway Systems; State Safety Oversight (49 CFR 659) and the Tri-State Oversight Committee Program Standard or the MDOT Rail Safety Oversight Program Standard (RSOPS) that provide program guidance for both WMATA and MTA State Safety Oversight Programs respectively. Job duties include all aspects of program management including accident investigation, corrective action approval, and safety and security auditing. Additional duties may include the participation in incident command activities and National Transportation Safety Board (NTSB) incident investigations; preparation and involvement in Congressional Hearings; and coordination for the public release of information related to TOC activities. In addition to managing and implementing the one of the two MDOT Safety and Security Oversight Programs, the employee will also serve as the secondary support and backup for the other MDOT Rail Safety and Security Oversight Program. These are critical programs that are designed to provide the public and employees with a safe and secure transit system and workplace environment. The employee will report directly to the TSO Program Manager of Risk Management and Rail Safety and assist with managing all of the program goals, objectives, and program mandates. This position will also serve as the primary Rail Safety and Security Program/Policy advisor to TSO for program activities and compliance issues. ***The current vacancy exists at the WMATA Liaison Office in New Carrollton, Maryland. The list of qualified candidates produced from this recruitment will be utilized for this position only.***

**MINIMUM QUALIFICATIONS:**

**EDUCATION:** Possession of a Bachelor's Degree from an accredited four-year college or university.

**EXPERIENCE:** Five years of experience in administrative or professional work, one year of which must have involved one or more of the following: the supervision of other employees, overseeing and coordinating the general operations of a unit, applying rules and regulations, or exercising responsibility for the development of policies or procedures. **Three years of this experience must have involved the following: Rail system safety program management or mass transit system safety program management.\***

***Transportation Safety Institute, Transit Safety and Security Program Certificate and experience with the elements contained in the current 49 U.S. Code of Federal Regulations Part 659 is highly desirable.***

*\*This statement contains a Selective Qualification, which is more focused in scope than the Minimum Qualifications for this classification. Selective Qualifications are utilized when the position requires specific or additional bona fide occupational qualifications (i.e., knowledge, skills or abilities).*

**NOTES:**

1. Additional experience in administrative or professional work may be substituted on a year-for-year basis for the required education.
2. Additional graduate level education at an accredited college or university may be substituted at the rate of 30 semester credit hours on a year to year basis for the required general experience. Please note that education cannot substitute for the selective qualifications.

**TO APPLY:** You must complete an MDOT application to be considered for this recruitment. **Resumes cannot be substituted for the MDOT employment application.** The examination for this recruitment may be an evaluation and rating of the information you provide on your application. **Therefore it is important that you provide complete and accurate information.** Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position you are applying for within MDOT. For an application, please call 410-865-1073 or visit our website at [www.marylandtransportation.com](http://www.marylandtransportation.com) to apply on-line. You can also mail your application to: Recruitment and Examinations Unit, 7201 Corporate Center Drive, P.O. Box 548, Mail Stop 140, Hanover, MD 21076. Your application must be postmarked or received by **3/11/10**. Applications sent without sufficient postage will not be accepted and will be returned. Applications sent through interoffice mail that are not received by the closing date will not be accepted. Qualified applicants may be subject to background and reference checks. Appropriate auxiliary aids and services for qualified individuals with disability will be provided upon request. Please notify in advance. MD Relay Service Number (711). Bilingual applicants are encouraged to apply.

**Please Note:** The Maryland Department of Transportation is not sponsoring new employees in application of the H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration and Reform Control Act of 1986. Federal regulations prohibit H1B Visa candidates from paying sponsorship fees; all sponsorship fees must be assumed by the potential employer.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

MDOT does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religion affiliation, belief or opinion, sex, or sexual orientation.

**Issue Date: 2/22/10**