



**\*\*\* OPEN RECRUITMENT \*\*\***

**OCCUPATIONAL SAFETY AND HEALTH COMPLIANCE OFFICER III (1312)**

**SALARY: \$40,048-\$63,929**

**CLOSING DATE: March 9, 2010**

**DESCRIPTION:**

The Occupational Safety and Health Compliance Officer III is the full performance level of work in the inspection of workplaces to ensure compliance and to enforce state and federal occupational safety and health laws, regulations and standards. Duties include, but are not limited to: conducting work-site safety inspections to monitor and inspect work habits and conditions statewide; investigating vehicles incidents/accidents by reporting to the scene; ensuring post accident testing of alcohol/drug are conducted; investigating workplace injuries, preparing and processing Workplace Injury Reports, conducting case work and following up to ensure employees are able to return to work without restrictions or on modified duty; coordinating the testing and medical monitoring of employees for exposure to health hazards, e.g. asbestos and lead throughout construction sites; investigating reported conditions of workplace hazards; providing safety training for all field inspectors to ensure they are alert and aware of the hazards they face on a daily basis. Employees in this class may be required to work evenings and weekends and are subject to call-in during non-work hours in response to emergency situations such as accident investigations. The work requires travel to work sites such as construction or manufacturing sites where conditions may be noisy, dirty and uncomfortable and requires the employee to use specialized safety equipment such as hearing protection, fall safety devices, goggles, head protection, and respiratory protection. Employees may work in environments where there may be exposure to a variety of physical and health hazards. ***This position is located at the State Highway Administration in Hanover, MD.***

However, the resulting list of eligible candidates may be used to fill future vacancies for Occupational Safety and Health Compliance Officer III within the Maryland Department of Transportation (MDOT).

**MINIMUM QUALIFICATIONS:**

**EDUCATION:** Graduation from an accredited high school or possession of a high school equivalency certificate.

**EXPERIENCE:** Two years of experience in the inspection of work places to ensure compliance and initiate enforcement of state and federal occupational safety and health laws, regulations and standards.

**Notes:**

1. Additional experience in the interpretation and application of fire, health or safety regulations and the preparation of narrative reports documenting factual findings of inspections or investigations may be substituted on a year-for-year basis for the required education.
2. Thirty semester credit hours to include twelve credit hours in construction, engineering, fire, manufacturing or occupational safety and health technologies may be substituted for one year of the required experience.

**TO APPLY:** You must complete an MDOT application to be considered for this recruitment. Resumes cannot be substituted for the MDOT application form. Qualified applicants may be subject to background and reference checks. The examination for this recruitment may be an evaluation and rating of the information you provide on your application. Therefore **it is important that you provide complete and accurate information.** Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position you are applying for. If you do not wish to apply online, please call 410-865-1073 for an application. Applications can be mailed to: **Recruitment and Examinations Unit, 7201 Corporate Center Drive, Mail Stop 140, Hanover, MD 21076** or you may apply online at <https://jobs.mdota.state.md.us>. Your application must be postmarked or received by **3/9/10**. Applications sent without sufficient postage **will not** be accepted and will be returned. Applications sent through interoffice mail that are not received by the closing date **will not** be accepted. Appropriate auxiliary aids and services for qualified individuals with disability will be provided upon request. Please notify in advance. MD Relay Service Number (711).

**Please Note:** The Maryland Department of Transportation is not sponsoring new employees in application of the H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration and Reform Control Act of 1986. Federal regulations prohibit H1B Visa candidates from paying sponsorship fees; all sponsorship fees must be assumed by the potential employer.

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER.**

MDOT does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

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