



MARYLAND TRANSIT ADMINISTRATION
RECRUITMENT ANNOUNCEMENT

www.mtmaryland.com

PART-TIME BUS OPERATOR ENTRY LEVEL

Local No. 1300

No CDL Req

RECRUITMENT: This recruitment is open to all qualified applicants who have not previously applied in 2009.

DATE POSTED: February 2, 2010

CLOSING DATE: February 16, 2010

SALARY: \$13.768 per hour to start (including training) progressing to \$22.57 per hour
(Hours vary, with no guaranteed minimum)

RESPONSIBILITIES: The Maryland Transit Administration needs courteous, customer-service oriented Part-Time Bus Operators to serve the traveling public. These entry-level positions provide the opportunity to become Full-Time with comprehensive benefits and retirement programs.

QUALIFICATIONS:

AGE: Must be 20 years and 6 months of age, or older

EDUCATION: Graduation from an accredited high school or possession of a GED recognized by the State of Maryland

LICENSE/PERMIT:

To qualify, applicants must possess

1. A drivers license valid in the State of Maryland, and the driver must have had the license for a minimum of 2 years.

NOTE: Applicants will be required to possess a valid/current Commercial Driver’s License Class B - **Permit** with “P” endorsement prior to hire **and** will be required to obtain a valid/current Class “B” Commercial Driver’s License (CDL) with “P” endorsement during probationary period.

NOTE: Applicants with a Class “B” Commercial Driver’s License (CDL) with the “P” endorsement will receive first preference.

ADDITIONAL INFORMATION:

Candidates for this position: must possess an **acceptable employment history**; must **successfully complete a medical evaluation** to determine the ability to perform the essential functions of the position; are **subject to substance abuse testing** in accordance with the Code of Federal Regulations 49 – Federal Department of Transportation Drug and Alcohol Testing Protocols and Federal Transit Administration Alcohol Testing Rules. Driving record must be within MTA standards (no more than 2 moving violations in the last 3 years; no more than 3 moving violations in the past 5 years; and no more than 4 current points.); a DUI conviction in the past 5 years or more than one DUI conviction in the total driving history will disqualify an applicant; qualified applicants will be subject to criminal background and reference checks.

TO APPLY and REQUIRED DOCUMENTATION:

Complete and return an **MTA Application Form (MJ-45)** by the date shown above. It is essential that the application be filled out **completely** and **accurately**, listing all relevant experience. **Applicants must also submit a copy of their current (not more than 30 days old) TOTAL (not 36 months) driving record, available from the MVA, with their application.** Applications may be obtained from the MTA, 6 Saint Paul Street – 5th Floor, via the Internet at www.mtmaryland.com or by calling (410) 767-3860.

MARYLAND TRANSIT ADMINISTRATION
OFFICE OF HUMAN RESOURCES
6 SAINT PAUL STREET – 5TH FLOOR
BALTIMORE, MARYLAND 21202-1614
(410) 767-3860

MTA TTY (410) 539-3497

TTY Users May Call Their Telecommunications Relay Service
Reasonable Accommodations for Persons with Disabilities Will Be Provided As Requested
Equal Opportunity Employer