



This is a Position Specific Recruitment for the Maryland State Police Forestville Barrack (Prince George's County). The resulting eligible list will be used to fill current Police Communications Operator I vacancies at the Forestville Barrack only. Persons interested in current or future vacancies in the Police Communications Operator I job classification at other locations must apply as per instructions on the relevant job announcement.

Please mail your completed MS-100 State application to:

Maryland State Police, Human Resources Division
Attention: Mike Smith
1201 Reisterstown Road
Pikesville, MD 21208

RECRUITMENT FOR: **Police Communications Operator I (2703)**
Announcement Number 09-2703-941
(Please list both the job title and announcement number on your application)

SALARY: Salary Range: \$28,434 - \$44,520
Hiring Range: \$28,434 - \$30,494
(Salary rules in effect for current State employees and reinstatements)

CLOSING DATE: Monday, January 4, 2010

LOCATION: Maryland State Police Forestville Barrack, 3500 Forestville Road, Forestville, MD, 20747 (Prince George's County).
The Forestville Barrack is located approximately 17 miles north west of Forestville, and Washington, DC is approximately 10 miles north west of, Forestville Barrack.

POSITION DUTIES: This position facilitates officer safety by monitoring police radio transmissions and utilizing all communications equipment towards that end.

MINIMUM QUALIFICATIONS:

EDUCATION: Graduation from a standard high school or possession of a State high school equivalence certificate.

EXPERIENCE: None

NOTE: Candidates may be given a medical examination to determine their ability to perform job-related functions. Police Communications Operators will work eight hours daily on a 24-hour, 7 day per week rotating shift basis. They may be required to work weekends and holidays. Overtime can be mandated.

SELECTION PROCESS: Only candidates who meet the minimum qualifications will be considered for this classification. Therefore, it is essential that you provide complete and accurate information on your application. *All applications must be received by close of business on Monday, January 4, 2010 to be considered. Mail completed applications to the address shown above.* Successful candidates will be placed on the employment Eligible List categorized as BEST QUALIFIED, BETTER QUALIFIED OR QUALIFIED and remain eligible for consideration for at least one year from the date of examination. This list will be used by the hiring agency to select employees.

EXAMINATION: The examination for this position will assess your knowledge, skills and abilities related to this job. (This assessment may consist of a rating of your education, training and experience and/or a demonstration test.) You will also be tested on your ability to type 20 wpm. Qualified applicants are subject to an interview, background investigation, polygraph test, substance abuse testing and a physical examination.